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**Board Members Present**

Lewis Boyce  
Laura Candell  
Brenda Giannis  
Sharon Swearingen

Lindsay Menas  
Brad Merrifield  
Nancy Seccuro  
Donna Blood

**Absent**

James Kane  
Joel Dugan  
Kara Thompson

Revel Williams

**MSF Staff**

Tim Liebrecht  
Dan Swiger

**I. Meeting called to order**

- Brad Merrifield called the meeting to order at 4:30 PM, Tuesday, November 23 2021.

**II. Review of May Board of Directors September meeting minutes**

- The September minutes were reviewed and Lewis Boyce moved to approve the minutes as written. Motion seconded by Lindsay Menas. The minutes were approved by unanimous vote of the Board of Directors.

**III. III. Treasurer's Report**

- Laura Candell presented the July Treasurer's Report and the balances held in Main Street Fairmont's accounts as of 10/26/21. Report attached hereto.
- Lewis Boyce moved to approve the financial report as presented.
- Lindsay Menas seconded the motion.
- The report was approved by the unanimous vote of the board.

**Executive Director's Report**

- The Executive Director presented a written report, which is attached hereto.

**On Going Projects:**

- **Monroe Streetscape project:** Tim reported the infrastructure bill was still in Congress and that he has upcoming meetings with two engineering groups to discuss the project.
- **Citizens Building Financing Modifications:** Information requested by the National Community Investment Fund (NCIF) has been sent. Tim is to follow up.
- **Property Taxes:** Past property taxes were paid. We will pay the first half of the current year's taxes prior to January 1. At that time, we will apply to the County Commission to request future property taxes be waived.

**V. Old Business**

- Brenda Giannis asked about the progress on a letter to downtown businesses announcing a holiday window decorating contest. Tim assured her he would follow-up.

**VI. New Business**

- A brief discussion about the upcoming Feast of the Seven Fishes was held. Dan Swiger indicated that we would be sending a call for volunteers out to our mailing list after Thanksgiving.

- Lindsay Menas presented the board with a potential slate of officers for 2022, after which, the board members were given paper ballots to vote on each of the proposed officers, or to write in alternative suggestions.
- The ballots were tabulated by Dan Swiger, the board unanimously approved the following officers for the 2022 year.

President – Brad Merrifield

Vice President – James Kane

Secretary – Laura Candell

Treasurer – Lewis Boyce

## **VII. Adjournment**

With no further business to come before the board, Laura Candell moved to adjourn the meeting. The motion was seconded by Brenda Giannis and approved by a unanimous vote of the board of directors at approximately 5:00 PM.