

---

**Board Members Present**

Lewis Boyce  
Laura Candell  
Brenda Giannis  
Sharon Swearingen

Lindsay Menas  
Brad Merrifield  
Nancy Seccuro  
Donna Blood

**Excused**

**Absent**

James Kane  
Joel Dugan  
Revel Williams

**MSF Staff**

Tim Liebrecht  
Dan Swiger

**I. Meeting called to order**

- Brad Merrifield called the meeting to order at 4:30 PM, Tuesday, September 28, 2021.

**II. Review of May Board of Directors meeting minutes**

- It was noted that Sharon Swearingen was present at the July meeting and the minutes were edited to reflect the same.
- Brenda Giannis moved to approve the revised minutes of the June Main Street Fairmont (MSF) board of directors meeting.
- Sharon Swearingen seconded the motion to approve the revised minutes.
- The July minutes were approved by unanimous vote of the board.

**II. III. Treasurer's Report**

- Laura Candell presented the July Treasurer's Report and the balances held in Main Street Fairmont's accounts as of 8/28/21.
- Lindsay Menas moved to approve the financial report as presented.
- Donna Blood seconded the motion.
- The report was approved by the unanimous vote of the board.

**Executive Director's Report**

- September Hometown Market smaller than normal, approximately 20 vendors, including new vendors who have also signed up for the Christmas Market
  - o More than 100 cars and 40 vendors. Thank-you cards were sent to all car owners and to volunteers who helped organize the car show. After expenses of the day, MSF cleared \$1,100.00
- The Final Hometown Market of the season will be held October 23 in conjunction with a Purple Heart ceremony on Veteran's Square.
- Planning underway for the Feast of the Seven Fishes and Holiday Activities. A public planning meeting is scheduled for October 6.
- Dan Swiger reported MSF has applied for a 50,000 grant through National Main Street – Award notice due mid-October
- Main Street Fairmont has received notification of unclaimed property at the Secretary of State's Office. We are presently filing a claim to retrieve the property.

**On Going Projects:**

- **Monroe Streetscape project:** Tim reported in August the closing on 217 and 219 Monroe Street was held. MSF now owns both properties. On 9/28, the City Council will vote to accept the burnt out AJ Hays building. Once ownership transfers to the city, the city will remediate any code deficiencies.
- **Citizens Building Financing Modifications:** National Community Investment Fund (NCIF) requested documentation to move forward with the restructuring. The Accountant is currently gathering the needed information.
- **Property Taxes:** A meeting was held with all three County Commissioners and Kris Cinnelli, the County Administrator. The Commissioners suggested that we pay the current property taxes, then apply to the County Commission in January and ask that all properties owned by MSF be excused from taxation.

#### V. Old Business

- No old Business

#### VI. New Business

- The board discussed three possible new additions to the Board of Directors. Resumes will be gathered and submitted to the board at the October meeting.

#### VII. Adjournment

With no further business to come before the board, Brenda Giannis motioned to adjourn the meeting. The motion was seconded by Laura Candell and approved by a unanimous vote of the board of directors at approximately 5:15 PM.